

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
June 29, 2015
Minutes

The 549th meeting of the Board of Directors of the Kushla Water District was held at 4:00pm on Monday, June 29, 2015, at the Kushla Water District office, 6649 Highway 45, Eight Mile, Alabama.

CALL TO ORDER –

The Chairman, William Silver, called the meeting to order at 4:00pm. Members present were: Charlotte Lambert, Rev. Christopher Williams, Earl Hudson, Mattie Smith, Michael Robitzsch, Nathaniel Cotton and Tommy Vice. Non-members present were: Jerry Luker, Tom Galloway, Jr., Daryl Taylor and Lenora George

INVOCATION – was led by Christopher Williams.

ACKNOWLEDGEMENT OF VISITORS/REQUEST: There were no Visitors attending today's meeting.

APPROVAL OF MINUTES – Motion to approve the minutes of the Board Meeting on May 19, 2015 was approved by Charlotte Lambert. The motion to approve the minutes was seconded by Nathaniel Cotton and unanimously approved by the Board.

Web Report: Web Site Report given to Board Members

STANDING REPORTS –

Engineer (Jerry Luker) –

- *Evans Road Project:* Still waiting on County to let for Bids on the water relocation on Evans Road.
- *Cherry Hill Subdivision, Lafitte Road, Saraland:* Planning Committee Requirements – fire hydrants to function at 1,000 gallons a minute at the right pressure. Letter to be sent to City of Saraland Planning Commission and Saraland Fire Marshal to certify that Kushla Water District and commit to fire hydrants operating along Lafitte Road operating at required standard.
- *The Second Phase for Subdivision along Kali Oka Road:* calls for 6” water main to be installed and also provide assurance that we can provide 1,000 gallons per minute minimum pressure on hydrants. Brett and Robinson Real Estate are waiting on us to verify for them to begin construction. (Jerry Luker: expect a year to 2 years at least for next phase of Cherry Hill.) Mr. Silver mentioned his conversation with the Fire Marshall and was told that several years ago Saraland had adopted the International Fire Code of 2011 stating requirement of 1,000 gallons a minute. After further discussion on what we need to do to ensure we comply with the minimum requirement of pressure, a letter will be drafted by Mr. Luker and Mr. Silver will sign and send City of Saraland Planning Commission and Mr. Matthew Lambert, Saraland Fire Marshal, to certify that Kushla Water District will commit to operating along Lafitte Road at the required standard.
- *Updating System Maps:* Mr. Luker recommends that we update our system maps with location of all main lines and valves and stressed how valuable it is now and will be even

more so in the future. Mr. Silver thanked Mr. Luker for the recommendation and stated we will work toward making that happen.

Attorney (Tom Galloway, Jr.) –

- Pleased to announce all is quite in the legal area.

Distribution Operator/Water Operator II (Daryl Taylor)

- The CCR, Customer Confidence Report, was mailed on June 27th.
- Pump reports were given to Board. Pumped a little over 16,000,000 gallons with 11% water loss.
- Service costs - \$2.68/thousand Gallons
- Duke Instruments fixed our Flow Meter this week.
- Read Meters today, June 29th – bills to be mailed tomorrow, June 30th.
- Had two service leaks and one small main leak on Georgetown Wilmer Road.
- Susan Rodgers, Office Assistant, is doing a great job. You can tell she has worked for Water Company before in knowing how to talk to customers and really catching on good to our system. Mr. Silver suggested next month that she ride along while reading meters to have knowledge of the routes and area location of our customers.

Secretary/Treasurer (Lenora George) –

- Profit and Loss report for May 2015 was given to the Board Members

Finance Committee Chairman (Earl Hudson) –

- No CD activity in May 2015. It will be 2016 before the next CD will mature.

Office Manager (James Todd) – Not in attendance at today's meeting.

OLD BUSINESS –

- Recommendations from Water Users' Committee to Board of Directors Re: Multiple Connections to Single Water Meters. The Committee, now called The Water Users' Committee, submits the following recommendations for approval by the Kushla Water Board:
RECOMMENDATIONS:

RESIDENTIAL

Option #1:

The Committee recommends that a minimum charge of \$15.00 per 2000 gallons of water be paid by all customers who have extra lines connected to a single meter. Further, that all water overage be assessed at a rate of \$3.25 per thousand gallons.

Option #2:

The Committee recommends that a flat rate of \$12.50 per additional dwelling at no additional gallons be assessed to said users.

The Committee recommends that the following message be typed on the future water bill, after a revised Water Users' Agreement has been approved by the Board. The information will read as follows:

“Kushla Water District allows only one dwelling per water meter. Any additional connections to an existing meter will be charged an additional minimum fee of \$12.50 per month.”

A revised copy of the Water Users' Agreement with cover letter will be mailed to all customers.

Motion to adopt Option #2 was made by Nathaniel Cotton and seconded by Earl Hudson and unanimously approved by the Board.

COMMERCIAL

The Committee recommends that a committee be formed including the Chairman of the Board. This Committee will meet with Mr. Sullivan of the Trailer Facility and relate to him that his contract provides for three units per meter. Presently he has two meters for an unknown number of units. The outcome of this discussion hopefully will result in the Kushla Water District receiving additional compensation for additional mobile homes located on his property.

All businesses should be operating under commercial meters after precedent is established.

CHURCHES/NON PROFIT ORGANIZATIONS

The Committee recommends that a special rate for all churches and non profit organizations be established. The special designation for these organizations will be NPR – Non Profit Rate.

Submitted this 29th day of June, 2015

Committee: Charlotte Lambert, Rev. Christopher Williams, Earl Hudson,
Michael Robitzsch, Mattie Smith

After much discussion it was agreed that the motion to accept Option #2 and paragraph three would stand as voted. Commercial and Churches/Non Profit Organizations Recommendations will be revisited by the Committee with assistance of Mr. Silver.

NEW BUSINESS –

- Cook's Pest Control – Termite Bond/Contract – It was decided that the Termite Bond/Contract is not needed at this location.
- Reclassify Daryl Taylor as "Superintendent" from Water Operator II/Well Operator. A motion to reclassify Daryl Taylor as Superintendent was made by Charlotte Lambert. The motion was seconded by Michael Robitzsch and unanimously approved by the Board.
- Engage Goodwin, Cawood & Mills as Architect on New Office Building. After discussion, a motion to engage Goodwin, Cawood & Mills was made by Michael Robitzsch. The motion was seconded by Tommy Vice and unanimously approved by the Board.
- Purchase new truck to replace truck #2 and declare truck #2 as surplus and put out for bids. After discussion, noting that there were only a few trucks available on the State Bid List, the search for new truck (250, 3/4 ton with towing package per Tommy Vice) would be sought through local dealers. A Motion was made by Nathaniel Cotton to go with recommendation. The motion was seconded by Charlotte Lambert and unanimously approved by the Board.
- Mr. Silver announced that plans for a 401K plan for our employees are in the works. Plan information will be available when details are finalized.

ADJOURNMENT – With no further business to discuss, a motion to adjourn was made by Tommy Vice. The motion was seconded by Earl Hudson and unanimously approved by the Board.

I, Lenora J. George, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on June 29, 2014.

Lenora J. George, Secretary/Treasurer

Date Approved by the Board of Directors