

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
September 27, 2022
Minutes

The 635th meeting of the Board of Directors of the Kushla Water District was held at 4:00pm on Tuesday, September 27, 2022, at the Kushla Water District office, 6210 Highway 45, Eight Mile, Alabama.

CALL TO ORDER: The Chairman, Christopher Williams, called the meeting to order at 4:00 PM. Members present were Karen Taylor, Earl Hudson, William Silver, Nannie Rolison, Nathaniel Cotton, and Jennie Reese. Non-Members present were Derek Vickery and Jo Ann Marquis.

INVOCATION: was led by Earl Hudson

ACKNOWLEDGEMENT OF VISITORS/REQUEST:

- Carolyn Hatcher

APPROVAL OF MINUTES: Motion to approve the minutes of the August 30, 2022, Board Meeting, was made by William Silver. The motion was seconded by Nathaniel Cotton. All approved with the exception of Nannie Rolison who abstained.

Web Report: The Web Report for September 2022 was given to each Board Member. In the upcoming weeks updates are coming that will reflect a more accurate picture of number of users.

STANDING REPORTS:

Engineer (Jerry Luker): Not in attendance. Derek provided information from our engineer on updates for Mausap Road project and Rudolph Gallasch Road.

Attorney: Not in attendance.

Secretary/Bookkeeper

- Profit and Loss Report for August 2022 was given to each Board Member.

Finance Committee Chairman (Earl Hudson) –

- Opened CD at Community Bank for 1.25% 12 months \$40,068.01 – August 4, 2023
Replaces CD closed at The First on August 3, 2022

Superintendent – Derek Vickery – Report of August 2022

1. Well 3 and 4: 13,740,550 gallons
2. Water sold: 13,037,274 gallons
3. Water loss: 0.0 %.
4. Service Cost: \$4.13 per 1000 gallons
5. Main Leaks: 6874 Smithtown Rd.
6674 Viewpoint Rd.
Kushla McLeod Rd. and Rosemary
6. Service Leaks: 7025 Kali Oka Road
6851 Kali Oka Road
7. Number of Work Orders Completed: 71
8. Number of AL811 Locates: 49
9. All Bact-smples: Coliform Absent

Office Assistant (Susan Rodgers) – Report of August 2022

- Number of customers billed 08/01/2022: 2152 – \$79,415.63
- Number of payments received 07/30-08/31/2022: 1869 - \$90,607.99
- Number of accounts with Late Penalty 08/16/2022: 488- \$3,513.00
- Number of Bank Check payments received: 192- \$7,806.77
- Number of Credit Card/On Line payments: 604 - \$31,140.01
- Number of Delinquent/Locked Accounts: 11
- Number of Paid/Unlocked: 10

OLD BUSINESS –

- Resolution to Cherry Hill Sewer –An agreement on the amount was reached with Saraland Water and Kushla Water on the uncollected sewer charges for Cherry Hill subdivision. A motion was made by William Silver to attempt to collect the uncollected funds from the customers of the Cherry Hill subdivision and set it up where the customers have three months to pay their total bill on the uncollected sewer charges. The motion was seconded by Earl Hudson and unanimously approved by the Board.
- Revisions to Personnel manual. A personnel committee was established with their first order being to elect a Chairman. The committee will review the personnel manual and provide recommendations for changes and updates to the Board.

NEW BUSINESS –

- Christopher Williams, Chairman discussed the applicants that applied for the open board position (Place 3) -Smithtown/Oak Grove and will contact to setup time for interview.
- In reference to the election of the secretary-Jo Ann Marquis is the secretary and employed by Kushla Water District therefore no election required.
- Reference to treasurer -The Board unanimously approved Earl Hudson remaining as treasurer for the Kushla Water Board.
- Christopher Williams, Chairman discussed attorneys or law firms that would be contacted for an interview and if the Board had any other recommendations for an attorney.
- Prichard, Dewberry & Hodges, P.C. Audit Proposal for 10/01/2021-09/30/2022 was presented for approval of \$6,700.00. Motion to approve the Audit Proposal was made by William Silver. The motion was seconded by Karen Taylor and unanimously approved by the Board.

- Christopher Williams, Chairman, informed the Board of the start back of the monthly staff meetings. He presented to the Board about opening the lobby and all of the Board was in agreement. The lobby would be opened starting Monday October 3, 2022.
- It was presented by Christopher Williams, Chairman, to review the hours of operation for Kushla Water District
- Chairman received a letter of appreciation from a customer for the great customer service received from one of our office employees.

Motion to adjourn Board Meeting was made by Earl Hudson. The motion was seconded by Karen Taylor and unanimously approved by the Board.

I, Jo Ann Marquis, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on September 27, 2022.

Jo Ann Marquis
Jo Ann Marquis, Secretary/Bookkeeper

10/20/2022
Date