

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
March 28, 2023
Minutes

The 641st meeting of the Board of Directors of the Kushla Water District was held at 4:00pm on Tuesday, March 28, 2023, at the Kushla Water District office, 6210 Highway 45, Eight Mile, Alabama.

CALL TO ORDER: The Chairman, Christopher Williams, called the meeting to order at 4:00 PM. Members present were Karen Taylor, Earl Hudson, Nannie Rolison, Nathaniel Cotton, Jennie Reese, and Shane McClain. Non-Members present were Jo Ann Marquis and Chad Hennis.

INVOCATION: was led by Earl Hudson

ACKNOWLEDGEMENT OF VISITORS/REQUEST:

APPROVAL OF MINUTES: Motion to approve the minutes of the January 31, 2023, Board Meeting, the February 28, 2023, Board Meeting, and Special Called Meeting March 14, 2023, was made by Karen Taylor. The motion was seconded by Shane McClain and approved by the Board with the exception of Nannie Rolison who said no to approval of the minutes from the January 31, 2023, meeting, the February 28, 2023, meeting, and the Special Called Meeting March 14, 2023.

Web Report: The Web Report for March 2023 was given to each Board Member.

STANDING REPORTS:

Engineer (Jerry Luker): Reported on our ADEM application and that should be receiving news any day now on approval of application.

Attorney (Jay Ross / Asst: Victoria Shoots): Victoria Shoots reported actively reviewing company and employee policies along with reviewing and revising the By-Laws and Articles of Incorporation.

Superintendent – Report of February 2023

1. Well 3 and 4: 12,260,648 gallons
2. Water sold: 11,161,342 gallons.
3. Water loss: 3.6 %.
4. Service Cost: \$1.98 per 1000 gallons
5. Service Leaks: Hwy. 45
6. Number of Work Orders Completed: 134
7. Number of AL811 Locates: 30
8. All Bact-smples: Coliform Absent

Secretary/Bookkeeper

- Profit and Loss Report for February 28, 2023, was given to each Board Member.

Finance Committee Chairman (Earl Hudson):

- No movement of CD's in February 2023.

Nannie Rolison requested that a motion be made that all action involving the merger between Kushla Water District and Saraland Water System be forever eliminated and never to be able to be brought before the Board again. Then Christopher Williams, the Chairman, went to our attorney with the motion in which Victoria Shoots stated under Roberts Rules of Order that it is prohibited against binding future Boards in doing so taking such action if permitted in nature the Boards in the future would be prohibited only until a new board member comes onto Board from bringing up any discussion about mergers. Nannie Rolison made a motion to bind the Board from taking any actions or having discussions about Kushla Water District and Saraland Water System merger now and into the future. There was no second to the motion therefore motion died.

Office Assistant (Susan Rodgers) – Report of February 2023

- Number of customers billed 02/01/2023: 2159 – \$71,965.38
- Number of payments received 02/01-02/28/2023: 1828 - \$77,418.67
- Number of accounts with Late Penalty 2/16/2023: 374- \$2,516.35
- Number of Bank Check payments received: 186 - \$6,921.86
- Number of Credit Card/On Line payments: 644 - \$28,712.08
- Number of Delinquent/Locked Accounts: 11
- Number of Paid/Unlocked: 7

OLD BUSINESS –

- Christopher Williams, Chairman, stated no updates on the Mausap Road project still waiting on the county to make a decision.
- Christopher Williams, Chairman, reported no change on Rudolph Gallash Road. Chad Hennis, superintendent requested making Dogwood Trail a top priority over Rudolph Gallash Road for now.
- The US Department of Labor -Wage and Hour Division meeting on March 9, 2023, Chairman Christopher Williams reported on meeting to the Board.
- Committee Reports-

Jennie Reese, Chairman of Personnel Committee, stated the committee is diligently working on revisions to the personnel manual with our attorney and that soon the Board should have a final draft to review.

Nathaniel Cotton reported that he and Earl Hudson are working on the restructuring of the wage scale and with the completion of 1st Quarter 2023 we should be able to give update at next board meeting of the impact of wage increase to employees.

NEW BUSINESS –

- Due to Superintendent's Vacation April 6th-15th, 2023 and requirement for licensed well operator at Kushla Water District while on vacation, a motion was made by Shane McClain to have Justin James, licensed well operator, to check wells for \$89 per day during Superintendent's vacation of April 6th -15, 2023 and seconded by Earl Hudson. The Board agreed to the motion with the exception of Nannie Rolison who abstained. Motion carried with a vote of five yes votes and one abstain.
- Christopher Williams, Chairman addressed the open board position – Kali -Oka District and that we have received two resumes as of this meeting for the position. He stated the deadline to turn in a resume was March 31, 2023, to be considered for the board position. After the March 31st deadline, the Board will proceed with an interview of each applicant for the Kali-Oka District position.

Motion to adjourn Board Meeting was made by Earl Hudson. The motion was seconded by Nathaniel Cotton and approved by the Board.

I, Jo Ann Marquis, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on March 28, 2023.

Jo Ann Marquis
Jo Ann Marquis, Secretary/Bookkeeper

4/20/2023
Date