

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
May 30, 2023
Minutes

The 643rd meeting of the Board of Directors of the Kushla Water District was held at 4:00pm on Tuesday, May 30, 2023, at the Kushla Water District office, 6210 Highway 45, Eight Mile, Alabama.

CALL TO ORDER: The Chairman, Christopher Williams, called the meeting to order at 4:00 PM. Members present were Karen Taylor, Earl Hudson, Nathaniel Cotton, Jennie Reese, Nannie Rolison, Shane McClain, and William Andrews Non-Members present were Jo Ann Marquis and Chad Hennis.

INVOCATION: was led by Earl Hudson

ACKNOWLEDGEMENT OF VISITORS/REQUEST:

William Glover addressed the Board about his high water bill and the issue with his water meter. The Chairman responded to his concerns stating would review and go over his water flow chart of his meter with him after the meeting.

APPROVAL OF MINUTES: Motion to approve the minutes of the April 25, 2023, Board Meeting and Special Meeting May 16, 2023, was made by Earl Hudson. The motion was seconded by Shane McClain and approved by the Board with the exception of Nannie Rolison who said no to approval of the minutes from April 25, 2023 meeting and the Special Meeting May 16, 2023.

Web Report: The Web Report for May 2023 was given to each Board Member.

STANDING REPORTS:

Engineer (Jerry Luker): Reported on our ADEM application in that they were requesting more information from KWD and hopefully by June 27 Board meeting should be receiving news on the outcome of our application.

Attorney (Jay Ross / Asst: Victoria Shoots): Victoria Shoots reported that there are no legal matters to address at this time.

Superintendent (Chad Hennis) -- Report of April 2023

1. Well 3 and 4: 15,788,876 gallons
2. Water sold: 11,045,100 gallons
3. Water loss: 30.0 %.
4. Service Cost: \$2.25 per 1000 gallons
5. Service Leaks: 4632 Applewood Dr.
11140 Hwy. 45
8301 Evans Road
5550 Dogwood Trail
6. Number of Work Orders Completed: 68
7. Number of AL811 Locates: 48
8. All Bact-smples: Coliform Absent

Chad Hennis, Superintendent, reported on a 4 million gallons water loss from flushing fire hydrants occurring the week of his vacation in April 2023.

Secretary/Bookkeeper

- Profit and Loss Report for April 30, 2023, was given to each Board Member.

Christopher Williams, Chairman, entertained a motion to accept the Profit and Loss Report ending April 30, 2023 as printed. Nathaniel Cotton made a motion to approve the Profit and Loss Report as printed and Shane McClain seconded the motion. The Board approved the Profit and Loss with the exception of Nannie Rolison who opposed the motion.

Finance Committee Chairman (Earl Hudson):

- No movement of CD's in April 2023.

Office Assistant (Susan Rodgers) – Report of April 2023

- Number of customers billed 04/01/2023: 2160 – \$70,825.42
- Number of payments received 04/01-04/30/2023: 2296 - \$78,272.37
- Number of accounts with Late Penalty 4/16/2023: 461- \$3,095.83
- Number of Bank Check payments received: 181 - \$7,297.76
- Number of Credit Card/On Line payments: 762 - \$30,318.71
- Number of Delinquent/Locked Accounts: 16
- Number of Paid/Unlocked: 11

Nannie Rolison requested a line be added for cash only payments to the office report provided by Susan Rodgers.

OLD BUSINESS –

- Christopher Williams, Chairman, stated no new updates on the Mausap Road project still waiting on the county to make a decision.
- Chad Hennis, Superintendent, reported no updates on Rudolph Gallash Road.
- Committee Reports-

Nathaniel Cotton requests the approval of the Board to research further into the feasibility of leasing space on our water tanks for antennas from the cell phone companies for additional revenue for Kushla Water. A motion was made by William Andrews for approval of further research into the logistics of placing antennas from different agencies on KWD water tanks for additional revenue. The motion was seconded by Shane McClain and the Board approved.

Jennie Reese, Chairperson of Personnel Committee, stated the May 16, 2023, Special Called Meeting minutes reflect the approval of the KWD personnel manual with stated corrections.

Nannie Rolison along with Shane McClain reported to the Board about their progress on updating KWD's job descriptions. Ms. Rolison stated that looking through drafts for each job description and hopefully the second week of June be able to finalize drafts on all the job descriptions.

NEW BUSINESS –

- Chad Hennis, superintendent, discussed ADEM regulations in that one being to inspect tanks every 4 to 5 years. He stated the CCR report is available to view or print a copy of on our website and a link to the report is provided on the back of the bill directing to KWD website.

- Tank maintenance –Chad Hennis stated that there were two tanks scheduled to be inspected - Spice Pond Road and Ridge Road. The Spice Pond Road tank was inspected back in March 2023 and Ridge Road will be scheduled soon.

Chad mentioned there was an insurance claim for damage done to Well 3 due to a lightning strike happening on April 15, 2023, and that the claim was paid out with KWD receiving the checks in May 2023.

- Roof gutters- Nathaniel Cotton made a motion that Shane McClain look into and further investigate several companies for gutters in front of KWD main office. Karen Taylor seconded the motion and all the Board approved.

Christopher Williams, Chairman, stated that the Public Records Policy is posted to our website listed under Legal Documents tab along with our By-Laws and Articles of Incorporation.

Motion to adjourn the Board Meeting was made by Earl Hudson. The motion was seconded by Shane McClain and approved by the Board.

I, Jo Ann Marquis, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on May 30,2023.

Jo Ann Marquis
Jo Ann Marquis, Secretary/Bookkeeper

6/22/2023
Date