

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
June 27, 2023
Minutes

The 644th meeting of the Board of Directors of the Kushla Water District was held at 4:00pm on Tuesday, June 27, 2023, at the Kushla Water District office, 6210 Highway 45, Eight Mile, Alabama.

CALL TO ORDER: The Chairman, Christopher Williams, called the meeting to order at 4:00 PM. Members present were Karen Taylor, Earl Hudson, Nathaniel Cotton, Jennie Reese, Nannie Rolison, Shane McClain, and William Andrews Non-Members present were Jo Ann Marquis and Chad Hennis.

INVOCATION: was led by Earl Hudson

ACKNOWLEDGEMENT OF VISITORS/REQUEST:

APPROVAL OF MINUTES: Motion to approve the minutes of the May 30, 2023, Board Meeting, was made by Earl Hudson. The motion was seconded by Nathaniel Cotton and approved by the Board with the exception of Nannie Rolison who said no to approval of the minutes from May 30, 2023 meeting.

Web Report: The Web Report for June 2023 was given to each Board Member.

STANDING REPORTS:

Engineer (Jerry Luker): Reported on our ADEM application and that hopefully KWD would soon be hearing news on the outcome of our application.

Attorney (Jay Ross / Asst: Victoria Shoots): Jay Ross reported that there are no legal matters to address at this time.

Superintendent (Chad Hennis) -- Report of May 2023

1. Well 3 and 4: 15,393,941 gallons
2. Water sold: 14,145,201 gallons
3. Water loss: 8.1 %.
4. Service Cost: \$2.10 per 1000 gallons
5. Service Leaks: 5880-A Kushla McLeod Rd.
7660 Arden Rd.
7520 Fir Dr.
5705 Ulysses
7954 Access Rd.
6. Number of Work Orders Completed: 100
7. Number of AL811 Locates: 52
8. All Bact-smples: Coliform Absent

Secretary/Bookkeeper

- Profit and Loss Report for May 31, 2023, was given to each Board Member.

Christopher Williams, Chairman, entertained a motion to accept the Profit and Loss Report ending May 31, 2023 as printed. Nathaniel Cotton made a motion to approve the Profit and Loss Report as printed and Shane McClain seconded the motion. The Board approved the Profit and Loss with the exception of Nannie Rolison who opposed the motion.

Finance Committee Chairman (Earl Hudson):

- No movement of CD's in May 2023.

Office Assistant (Susan Rodgers) – Report of May 2023

- Number of customers billed 05/01/2023: 2157 – \$85,253.99
- Number of payments received 05/01-05/31/2023: 1886- \$82,676.08
- Number of accounts with Late Penalty 5/16/2023: 469- \$3,900.04
- Number of Bank Check payments received: 183 - \$7,144.70
- Number of Cash payments received: 332 - \$14,760.05
- Number of Credit Card/On Line payments: 653 - \$30,078.02
- Number of Delinquent/Locked Accounts: 22
- Number of Paid/Unlocked: 14

OLD BUSINESS –

- Christopher Williams, Chairman, stated all documents had been submitted to Mobile County Commission and now waiting for their decision about funding of the Mausap Road project.
- Chad Hennis, Superintendent, reported no recent updates on Rudolph Gallash Road.
- Shane McClain reported on the roof gutters for the main office building and obtaining quotes for all the way around the building.
- Committee Reports-

Nathaniel Cotton reported that he is still assessing and researching the feasibility of leasing space on our water tanks for antennas from the cell phone companies for additional revenue for Kushla Water and will provide updates soon.

Jennie Reese, Chairperson of the Personnel Committee, wanted to thank the board members on the personnel committee for all their hard work put in to revising the KWD personnel manual.

Nannie Rolison along with Shane McClain reported to the Board about their progress on updating KWD's job descriptions. Ms. Rolison stated the job descriptions would be ready to present to the Board at the next board meeting -July 25, 2023.

NEW BUSINESS –

- Chad Hennis reported that the fire hydrant on St. Stephens & Roberts Road has been replaced.
- Christopher Williams, Chairman, reported meters are scheduled to be read on June 28, 2023 and bills to be mailed on June 30, 2023.

- A motion was made by Nathaniel Cotton for the office to be open on July 3, 2023. The motion was seconded by Shane McClain and approved by the Board.
- Earl Hudson made a motion that William Andrews research and investigate into the health and safety supplies needed at the office and in the field. Karen Taylor seconded the motion and all the Board approved.
- Earl Hudson recommended that William Andrews be added to the Finance Committee. All the Board in favor of adding William Andrews to the Finance Committee.
- Christopher Williams, Chairman, reported that the USDA would be doing a routine inspection which occurs every 3 years on July 11, 2023.

Nannie Rolison reported to the Board that customers on Dogwood Trail are requesting reimbursement for purchasing distilled water due to them not being able to drink KWD's water because it is yellow and stinky. Christopher Williams, Chairman, requested Ms. Rolison make a list of the customers on Dogwood Trail who are not able to drink or use our water and give list to Chad Hennis, Superintendent, to investigate each location and take necessary steps to correct if there is an issue. Chad Hennis will email Ms. Rolison for the list of customers.

Motion to adjourn the Board Meeting was made by Nathaniel Cotton. The motion was seconded by Shane McClain and approved by the Board.

I, Jo Ann Marquis, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on June 27, 2023.

Jo Ann Marquis
Jo Ann Marquis, Secretary/Bookkeeper

7/17/2023
Date