

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
August 29, 2023
Minutes

The 646th meeting of the Board of Directors of the Kushla Water District was held at 4:00pm on Tuesday, August 29, 2023, at the Kushla Water District office, 6210 Highway 45, Eight Mile, Alabama.

CALL TO ORDER: The Chairman, Christopher Williams, called the meeting to order at 4:00 PM. Members present were Karen Taylor, Earl Hudson, Nathaniel Cotton, Jennie Reese, Nannie Rolison, Shane McClain, and William Andrews. Non-Members present were Jo Ann Marquis and Chad Hennis.

INVOCATION: was led by William Andrews

ACKNOWLEDGEMENT OF VISITORS/REQUEST:

Larry Vickery spoke about the 4 million gallon water loss that occurred in April 2023.

Shelley Vickery addressed the Board with her concerns about Kushla Water's interest in acquiring a lobbyist and the 2024 Fluoridation Grant opportunity discussing some of the effects of putting fluoride in the water system and why it would not be good for our water system.

Becky Haas addressed the Board on her concerns as a customer on the operations of Kushla Water Board.

Rena Landrum addressed the Board asking about how and when the notice of upcoming board meetings are sent out each month. Chairman, Christopher Williams, stated a notice is posted on our website and at the office.

APPROVAL OF MINUTES: Chairman, Christopher Williams recommended to the Board to accept the minutes of the July 25, 2023, Board Meeting, as written. All the Board approved the minutes with the exception of Nannie Rolison who said no to approval of the minutes from July 25th, 2023, meeting.

Web Report: The Web Report for August 2023 was given to each Board Member.

STANDING REPORTS:

Engineer (Jerry Luker): Reported on our ADEM application and about the Mausap Road project.

Attorney (Jay Ross / Asst: Victoria Shoots): Jay Ross reported that there are no legal matters to address at this time.

Superintendent (Chad Hennis) -- Report of July 2023

1. Well 3 and 4: 16,608,938 gallons
2. Water sold: 14,297,552 gallons
3. Water loss: 5.5 %.
4. Service Cost: \$4.09 per 1000 gallons
5. Service Leaks: 6775 TM Brett Blvd
7151 Chunchula Georgetown Rd
4542 Juniper Ave.
6120 Oak Cliff Dr
Fire Hydrant at Rosemary Woods Dr.
6. Number of Work Orders Completed: 40
7. Number of AL811 Locates: 34
8. All Bact-samples: Coliform Absent

Secretary/Bookkeeper

- Profit and Loss Report for July 31, 2023, was given to each Board Member.

Christopher Williams, Chairman, recommended to accept the Profit and Loss Report ending July 31, 2023, as printed. All the Board approved the Profit and Loss as printed with the exception of Nannie Rolison who opposed the approval of the Profit and Loss ending July 31, 2023.

Finance Committee Chairman (Earl Hudson):

- Renewal of CD (1055.10) \$183,399.93 @ 4.25% 11 months -June 6, 2024

Office Assistant (Susan Rodgers) – Report of July 2023

- Number of customers billed 07/01/2023: 2160 – \$85,830.52
- Number of payments received 07/01-07/31/2023: 2338- \$89,341.96
- Number of accounts with Late Penalty 7/16/2023: 478- \$3,956.18
- Number of Bank Check payments received: 191 - \$9,072.50
- Number of Cash payments received: 319 - \$13,176.36
- Number of Credit Card/On Line payments: 690 - \$35,408.64
- Number of Delinquent/Locked Accounts: 11
- Number of Paid/Unlocked: 9

OLD BUSINESS –

- Christopher Williams, Chairman, reported the Mobile County Commission approved and the contract signed for \$104,000 funds for water line relocation on Mausap Road and the work for the Mausap Road project will begin soon.
- Chad Hennis, Superintendent, reported on Rudolph Gallash Road about the erosion happening around the pipes causing them to be exposed. The need for erosion control at Rudolph Gallash Road and adding dirt to alleviate some of the problem. He mentioned the need to contact other utilities on the road to come up with a solution to resolve the erosion problem.

- Committee Reports-

Nannie Rolison along with Shane McClain discussed the KWD job descriptions given out at last board meeting and any changes needed to be made. After discussion ended, Christopher Williams, Chairman, ask Ms. Rolison to make her corrections to the job descriptions and email the entire package in word document to the board members and explained the need to be in word format not a pdf file in order to make changes in the future. Ms. Rolison stated that she does not have access to word document only has AOL composition format to send the job descriptions to the board. Christopher William, Chairman, requested Ms. Rolison to provide in word document the job descriptions for board to vote to add on next board meeting in September 2023.

Nathaniel Cotton stated Kushla Water is financially stable and we had a good month.

William Andrews reported purchased the Phillips HeartStart AED Defibrillator on Friday, August 25, 2023 and should be coming in soon. After Chad Hennis, superintendent, and William Andrews researched our first aid kits at the office and we had two kits therefore it was recommended we do not need at this time. Chad Hennis, superintendent will purchase the Narcan nasal spray locally.

NEW BUSINESS –

- After discussion of the public records policy, Christopher Williams, Chairman, ask for vote to leave public records policy as it is written. With a vote of 6 to 1 the Board approved to leave the public records policy as is. Nannie Rolison was the one no vote. Then Christopher Williams, Chairman, ask for vote to have Kushla Water District's public records available in digital format or digitally. With 6 no votes, the Board did not approve of having Kushla Water District's records available digitally or in digital format. Nannie Rolison was the one yes vote.
- Christopher Williams, Chairman, requested the Board to research all about lobbyist and present information to Board at next board meeting to make informed decision on acquiring lobbyist for KWD. Christopher Williams, Chairman, ask Ms. Rolison to check with the Rural Water Association about their lobbyist.
- There was a grant opportunity presented to the Board --2024 Fluoridation Grant Opportunity. Christopher Williams, Chairman, recommended the Board vote on the fluoride grant of adding fluoride to KWD water system or leaving our system as is with no fluoride in our water. All the Board voted and approved to leave KWD water system as is with no fluoride in our system.
- Christopher Williams, Chairman stated the Board needed to look at addressing KWD delinquent accounts and as of the date of this board meeting, we had 260 delinquent accounts. We as a Board want to look at things to do to decrease our number of delinquent customers and work out something to stop an account going into delinquency. This leads to the bullet point of increasing KWD fees.

At this point, Christopher Williams, Chairman, stated if Board agreed we would move out of the order on Agenda to discussion of KWD fees then go back to providing the credit/debit card payment option at office.

- Discussion moved to the bullet point of after hours, deposit, and lock out fees, Christopher Williams, Chairman, wants to look into increasing KWD fees and handed out fee proposal for the Board to review. It was decided by the Board to research what other water systems are

charging in fee amounts along with the fee proposal presented today then discuss and vote at next board meeting.

- Providing credit/debit card payment option at office, Christopher Williams, Chairman, requested needing to do more research and investigation before presenting to the Board. We will table until the next board meeting.

Motion to adjourn the Board Meeting was made by Earl Hudson. The motion was seconded by Nathaniel Cotton and approved by the Board.

I, Jo Ann Marquis, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on August 29, 2023.

Jo Ann Marquis
Jo Ann Marquis, Secretary/Bookkeeper

9/18/2023
Date