

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
January 30, 2024
Minutes

The 651st meeting of the Board of Directors of the Kushla Water District was held at 4:00pm on Tuesday, January 30, 2024 at the Kushla Water District office, 6210 Highway 45, Eight Mile, Alabama.

CALL TO ORDER: The Chairman, Christopher Williams, called the meeting to order at 4:00 PM. Members present were Karen Taylor, Earl Hudson, Nathaniel Cotton, Jennie Reese, Nannie Rolison, Shane McClain, and William Andrews. Non-Members present were Jo Ann Marquis and Chad Hennis.

INVOCATION: was led by William Andrews

ACKNOWLEDGEMENT OF VISITORS/REQUEST:

APPROVAL OF MINUTES: Chairman, Christopher Williams ask for approval from the Board to accept the minutes of the December 19, 2023, Board Meeting, as written. The Board were all in favor of the approval of the minutes of the December 19, 2023, Board Meeting with the exception of Nannie Rolison who said no on the approval of the December 19, 2023, Board minutes.

Web Report: The Web Report for January 2024 was given to each Board Member.

STANDING REPORTS:

Engineer (Jerry Luker): See Addendum -- Engineer's Report. Topics listed in report were the Mausap Road project with it going out for bid on February 16th, 2024, update on ALDOT permit for Highway 45 at Dogwood Trail -permit received and Mr. Hennis working on getting price for the work to be done, reported KWD would be receiving funds from the Mobile County ARPA Funds, investigating water system supply needs for planning purposes with work still continuing , and the feasibility for KWD to sell water to other systems is still under review.

Attorney (Jay Ross / Asst: Brian Pugh) Brian Pugh reported to the Board about a potential grant writer for KWD.

Superintendent (Chad Hennis) -- Report of December 2023

1. Well 3 and 4: 14,370,259 gallons
2. Water sold: 10,655,576 gallons
3. Water loss: 11.9%
4. Service Cost: \$2.68 per 1000 gallons
5. Service Leaks: South Lane
Spice Pond Rd
Fir Drive
Kali-Oka Rd
6. Number of Work Orders Completed: 83
7. Number of AL811 Locates: 29
8. All Bact-samples: Coliform Absent

Secretary/Bookkeeper

- Profit and Loss Report for December 31, 2023, was given to each Board Member.

Christopher Williams, Chairman, ask the Board to accept the Profit and Loss Report ending December 31, 2023, as printed. The Board were all in favor to accept the Profit and Loss ending December 31, 2023 as printed with the exception of Nannie Rolison who said no.

Finance Committee Chairman (Earl Hudson):

- No movement of CD's in December 2023

Office Assistant (Susan Rodgers) – Report of December 2023

- Number of customers billed 12/01/2023: 2177 – \$72,767.94
- Number of payments received 12/01-12/31/2023: 2356- \$84,124.40
- Number of accounts with Late Penalty 12/16/2023: 435 - \$3,036.84
- Number of Bank Check payments received: 178 - \$6,855.84
- Number of Cash payments received: 356 - \$14,450.06
- Number of Credit Card/On Line payments: 712 - \$32,050.54
- Number of Delinquent/Locked Accounts: 14
- Number of Paid/Unlocked: 14

OLD BUSINESS –

- Christopher Williams, Chairman, stated Jerry Luker, Engineer had already reported earlier in his Engineer's report on the Mausap Road project –water line relocation with the project going out for bid February 16, 2024.
- Chad Hennis, Superintendent, reported no updates on the erosion occurring around our water lines on Rudolph Gallash Road.
- Discussion of a water rate increase -Christopher Williams, Chairman, stated would keep on the Agenda and table discussion until next board meeting in February 2024 allowing Nathaniel Cotton and Shane McClain more time to gather information then report back to the Board.
- Discussion of cost of living pay increase for employees for 2024-after discussion the Board decided the KWD base pay scale needed to be ratified before moving onto discussion of pay increase for employees in 2024, a motion was made to ratify the base pay scale for KWD by National Cotton and seconded by Earl Hudson. All the Board approved the motion to ratify the base pay scale. After approval of the motion, Christopher Williams, Chairman, stated the pay increase for employees would stay on Agenda with Nathaniel Cotton and Shane McClain providing a detailed report at the next board meeting.
- Christopher Williams, Chairman, stated Jerry Luker, Engineer had already addressed earlier in his Engineer's report on KWD selling water to other water systems. Chad Hennis, Superintendent, and Jerry Luker, Engineer will get together to look at in detail and report back to the Board. It will stay on Agenda.
- Chairman, Christopher Williams, addressed the Board stating Jay Ross is still working on getting potential grant writers and lobbyists to come and present proposal on their qualifications as a grant writer or lobbyist to the Board. It will remain under old business until a time can be setup to meet with each one.

- Committee Reports-

KWD job descriptions were updated with the change. Before the next board meeting in February 2024 the revised KWD job descriptions will be emailed to the Board members for review and listed on Agenda for the Board to approve the revised KWD job descriptions as written on the February 27, 2024 board meeting.

NEW BUSINESS –

- Request from Citronelle High School Baseball Booster Club for contribution for a sponsorship banner for 2023-2024 baseball season – A motion was made by Shane McClain to not do the sponsorship banner for Citronelle High School Baseball. The motion was seconded by Earl Hudson. All were in favor of not doing the sponsorship banner for Citronelle High School Baseball 2023-2024 season.
- Request from Kushla Assembly of God for use of KWD land -Shane McClain made a motion to deny request by Kushla Assembly of God for use of KWD yard and parking lot at 6210 Hwy. 45 Eight Mile, AL on March 23, 2024. The motion was seconded by Karen Taylor. The Board were all in favor to deny the request by Kushla Assembly of God for use of KWD yard and parking lot on March 23, 2024.

Motion to adjourn the Board Meeting was made by Earl Hudson. The motion was seconded by Nathaniel Cotton and approved by the Board.

I, Jo Ann Marquis, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on January 30, 2024.

Jo Ann Marquis
Jo Ann Marquis, Secretary/Bookkeeper

2/19/2024
Date