

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
February 27, 2024
Minutes

The 652nd meeting of the Board of Directors of the Kushla Water District was held at 4:00pm on Tuesday, February 27, 2024, at the Kushla Water District office, 6210 Highway 45, Eight Mile, Alabama.

CALL TO ORDER: The Chairman, Christopher Williams, called the meeting to order at 4:00 PM. Members present were Karen Taylor, Earl Hudson, Jennie Reese, Nannie Rolison, Shane McClain, and William Andrews. Nathaniel Cotton was not present at the board meeting. Non-Members present were Jo Ann Marquis and Chad Hennis.

INVOCATION: was led by Earl Hudson

ACKNOWLEDGEMENT OF VISITORS/REQUEST:

Ron Osborn speaking on behalf of his mother -Diane Campbell about her large water bill due to a break in the water line on her side and to thank KWD for catching it and turning off the water to repair the line. With his mother being on a fixed income she is unable to pay in full the large water bill and ask the Chairman if the Board could do anything to help.

APPROVAL OF MINUTES: Chairman, Christopher Williams entertained a motion to accept the minutes of the January 30, 2024, Board Meeting, as written. Shane McClain made a motion to accept the minutes. The motion was seconded by Earl Hudson. The Board were all in favor of the approval of the minutes of the January 30, 2024, Board Meeting with the exception of Nannie Rolison who said no on the approval of the January 30, 2024, Board minutes. Nathaniel Cotton was not present.

Web Report: The Web Report for February 2024 was given to each Board Member.

STANDING REPORTS:

Engineer (Jerry Luker): See Addendum -- Engineer's Report. Topics listed in report were the Mausap Road project - bids obtained, update on ALDOT permit for Highway 45 at Dogwood Trail - permit received and Mr. Hennis working on getting price for the work to be done, and the feasibility for KWD to sell water to other systems tabled until the timing for construction of new well is known.

Jerry Luker reported on Mausap Road project and bids are obtained that at the point the Board needs to authorize the award of the contract for work can move forward. W.R. Mitchell was the lowest bidder with a bid amount of \$124,405. Kushla Water District was given funds of \$104,000 for the project. Christopher Williams, Chairman, entertained a motion for KWD to assume responsibility for the difference in the amount given by the County and the bid amount for the Mausap project -water line relocation of \$20,405 in order to move forward with project and authorizing the award of the contract for Mausap Road project to W.R. Mitchell for \$124,405. Earl Hudson made a motion for KWD to assume responsibility for the difference in amount of \$20,405 for Mausap project -water line relocation and authorization to award contract -Mausap Road Project -water line relocation to W.R. Mitchell for \$124,405. Shane McClain seconded the motion and the Board were all in favor. Nathaniel Cotton was not present.

Attorney (Jay Ross): Jay Ross reported that there are no legal matters to address at this time.

Michael Berson addressed the Board on his qualifications and background on being a grant writer. He reported on the benefits of having a grant writer and what he has to offer on potential grants for KWD.

Superintendent (Chad Hennis) -- Report of January 2024

1. Well 3 and 4: 15,120,749 gallons
2. Water sold: 12,640,718 gallons
3. Water loss: .09%
4. Service Cost: \$2.65 per 1000 gallons
5. Service Leaks: 127 Aba Dr
Meter moved – 5611 Dogwood Trail Meter was behind fence
and customer did not want us in his yard
6. Number of Work Orders Completed: 139
7. Number of AL811 Locates: 38
8. All Bact-samples: Coliform Absent

Secretary/Bookkeeper

- Profit and Loss Report for January 31, 2024, was given to each Board Member.

Christopher Williams, Chairman, ask the Board to accept the Profit and Loss Report ending January 31, 2024, as printed. Shane McClain made a motion to accept the Profit and Loss ending January 31, 2024, as printed and Karen Taylor seconded the motion. The Board were all in favor to accept the Profit and Loss ending January 31, 2024, as printed with the exception of Nannie Rolison who said no. Nathaniel Cotton was not present.

Finance Committee Chairman (Earl Hudson):

- No movement of CD's in January 2024

Office Assistant (Susan Rodgers) – Report of January 2024

- Number of customers billed 01/01/2024: 2179 – \$78,372.42
- Number of payments received 01/01-01/31/2024: 2575- \$100,116.47
- Number of accounts with Late Penalty 01/16/2024: 429 - \$4,310.76
- Number of Bank Check payments received: 193 - \$7,470.91
- Number of Cash payments received: 379 - \$17,257.33
- Number of Credit Card/On Line payments: 777 - \$40,491.86
- Number of Delinquent/Locked Accounts: 38
- Number of Paid/Unlocked: 37

OLD BUSINESS –

- Christopher Williams, Chairman, stated Jerry Luker, Engineer had already reported earlier in his Engineer's report on the Mausap Road project –water line relocation.
- Chad Hennis, Superintendent, reported no updates on the erosion occurring around our water lines on Rudolph Gallash Road.
- Discussion of a water rate increase -Christopher Williams, Chairman, stated would keep on the Agenda and table discussion until next board meeting in March 2024 due to Nathaniel Cotton not being present.
- Discussion of cost of living pay increase for employees for 2024- Christopher Williams, Chairman, stated the pay increase for employees would stay on Agenda until next board meeting in March due to Nathaniel Cotton not being present.

- Christopher Williams, Chairman, stated Jerry Luker, Engineer had already addressed earlier in his Engineer's report on KWD selling water to other water systems. Chad Hennis, Superintendent, and Jerry Luker, Engineer still working on reports and will report back at next board meeting.
- Chairman, Christopher Williams, addressed the Board stating Jay Ross addressed earlier in meeting on grant writers and lobbyists and will discuss in more detail at next meeting. It will remain on Agenda.
- Committee Reports-

NEW BUSINESS –

- Christopher Williams, Chairman, entertained a motion to accept the job descriptions as written. Jennie Reese made a motion to approve job descriptions as written and motion was seconded by William Andrews. All were in favor to approve the job descriptions as written.
- First Capital Insurance Renewal Effective March 9, 2024, Proposal: The renewal amount is \$39,175. Earl Hudson made a motion to approve renewal of First Capital Insurance Proposal and it was seconded by William Andrews and unanimously approved by the Board. Nathaniel Cotton was not present.
- Notice from Saraland: Increase in Sewer Rates effective 4/1/2024.

Nannie Rolison requests her cellular number (251) 605-5237 be put on the KWD website for customers in her service area to contact her.

Motion to adjourn the Board Meeting was made by Earl Hudson. The motion was seconded by Shane McClain and approved by the Board.

I, Jo Ann Marquis, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on February 27, 2024.

Jo Ann Marquis
Jo Ann Marquis, Secretary/Bookkeeper

3/18/2024
Date