

KUSHLA WATER DISTRICT MEETING  
BOARD OF DIRECTORS  
April 30, 2024  
Minutes

The 654th meeting of the Board of Directors of the Kushla Water District was held at 4:00pm on Tuesday, April 30, 2024, at the Kushla Water District office, 6210 Highway 45, Eight Mile, Alabama.

**CALL TO ORDER:** The Chairman, Christopher Williams, called the meeting to order at 4:00 PM. Members present were Karen Taylor, Earl Hudson, Nathaniel Cotton, Jennie Reese, and William Andrews. Nannie Rolison and Shane McClain were not present at the board meeting. Non-Members present were Jo Ann Marquis and Chad Hennis.

**INVOCATION:** was led by Earl Hudson

**ACKNOWLEDGEMENT OF VISITORS/REQUEST:**

Becky Haas addressed the Board on her concerns regarding the earnings of the board members.

Erica Massey, speaking on Mr. Linley's behalf addressed the Board -Thanking the Board for all the work done on the Mausap Road project.

**APPROVAL OF MINUTES:** Chairman, Christopher Williams entertained a motion to accept the minutes of the March 26, 2024, Board Meeting, as written. Earl Hudson made a motion to accept the minutes as written. The motion was seconded by Nathaniel Cotton. The Board were all in favor of the approval of the minutes of the March 26, 2024, Board Meeting.

**Web Report:** The Web Report for April 2024 was given to each Board Member.

**STANDING REPORTS:**

**Engineer** (Jerry Luker): See Addendum -- Engineer's Report. Topics listed in report were the Mausap Road project with the waterline relocation beginning April 29, 2024, update on the ALDOT permit for Highway 45 at Dogwood Trail is now in place and reporting work is underway, and reported on the Mobile County ARPA Funds for KWD.

**Attorney** (Jay Ross): Jay Ross reported that there are no legal matters to address at this time.

**Superintendent** (Chad Hennis) -- Report of March 2024

1. Well 3 and 4: 13,983,182 gallons
2. Water sold: 9,825,236 gallons
3. Water loss: 4.3%
4. Service Cost: \$2.46 per 1000 gallons
5. Service Leaks: 6170 St. Johns Chapel Road Road  
7226 Smithtown Road  
6531 Spice Pond Road  
5103 Dogwood Trail  
4550 Country Estates Dr Lot 36
6. Number of Work Orders Completed: 107
7. Number of AL811 Locates: 39
8. All Bact-samples: Coliform Absent

**Secretary/Bookkeeper**

- Profit and Loss Report for March 31, 2024, was given to each Board Member.

Christopher Williams, Chairman, ask the Board to accept the Profit and Loss Report ending March 31, 2024, as printed. Earl Hudson made a motion to accept the Profit and Loss ending March 31, 2024, as printed and Nathaniel seconded the motion. The Board were all in favor to accept the Profit and Loss ending March 31, 2024, as printed.

**Finance Committee Chairman** (Earl Hudson):

- No movement of CD's in March 2024. Reported CD (#1055.12) would be renewing on April 28, 2024.

**Office Assistant** (Susan Rodgers) – Report of March 2024

- Number of customers billed 03/01/2024: 2186 – \$67,001.39
- Number of payments received 03/01-03/31/2024: 2572- \$89,199.53
- Number of accounts with Late Penalty 03/16/2024: 420 - \$3,259.24
- Number of Bank Check payments received: 169 - \$5,771.16
- Number of Cash payments received: 3842 - \$13,714.34
- Number of Credit Card/On Line payments: 836 - \$35,998.87
- Number of Delinquent/Locked Accounts: 9
- Number of Paid/Unlocked: 8

**OLD BUSINESS** –

- Christopher Williams, Chairman, stated Jerry Luker, Engineer had already reported earlier in his Engineer's report on the Mausap Road project –water line relocation.
- Chad Hennis, Superintendent, reported no updates on the erosion occurring around our water lines on Rudolph Gallash Road.
- Christopher Williams, Chairman, reported that we are still studying the reports of the water rate increase and will discuss at next board meeting.
- Discussion of Pay increase for employees – William Andrews made a motion to approve and implement the new step raise pay scale platform. The motion was seconded by Jennie Reese. All the Board approved the new step raise PayScale platform and the implementation.

A motion was made by Nathaniel Cotton to approve a pay increase total of 5% for the employees with a breakdown of 2.5% now and another 2.5% at the employee's anniversary along with approving retroactive pay of 2.5% for employees back to January 1, 2024. The motion was seconded by Karen Taylor. All the Board approved the pay increase totaling 5% for employees with breakdown of 2.5% now and 2.5% at employee's anniversary date along with retroactive pay of 2.5% for each employee back to January 1, 2024.

- Christopher Williams, Chairman, stated the selling of water to other systems would be tabled until we obtained all information we need to know from all parties that would be involved.
- Chairman, Christopher Williams, addressed the Board stating would table for discussion until a later meeting.
- Collection fees to Saraland on Fire Hydrants—Christopher Williams, Chairman, stated Jerry Luker working on obtaining the exact number of fire hydrants and discuss at upcoming board meeting.
- Committee Reports-

**NEW BUSINESS –**

- Christopher Williams, Chairman, reported hearing from the Mobile County Commission on the ARPA funding and their request that in our minutes there is a resolution stating Christopher Williams is listed as the authorized signatory for documents related to Mobile County ARPA Funds and the water supply well. A motion was made by Earl Hudson to approve the following written statement to be entered into the minutes:  
“Resolution to the Subrecipient Agreement Kushla Water District and Mobile County, Alabama ARP05 105-22:  
AUTHORIZED SIGNATORY FOR DOCUMENTS  
RELATED TO MOBILE COUNTY ARPA FUNDS and the  
NEW WATER SUPPLY WELL  
Date: November 10, 2023  
The Board of Directors for the Kushla Water District (hereinafter KWD) hereby approve the project entitled NEW WATER SUPPLY WELL and the request for ARPA Funds from the MOBILE COUNTY COMMISSION and we hereby authorize the Board Chairman, Christopher Williams, Sr. to sign all contracts, agreements, commitments, and all related documents as required for the project.”  
The motion was seconded by Willaim Andrews and approved by the Board.
- William Andrews made a motion to accept the two-year 120 Water contract after our attorney has reviewed. The motion was seconded by Nathaniel Cotton and approved by the Board. If after our attorney has reviewed the contract there are any additional conditions, it will be brought back to the Board.
- The Board agreed for Chad Hennis, Superintendent, to hire two employees for summer help at \$12/hr.

Motion to adjourn the Board Meeting was made by Nathaniel Cotton. The motion was seconded by Karen Taylor and approved by the Board.

I, Jo Ann Marquis, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on April 30, 2024.

Jo Ann Marquis  
Jo Ann Marquis, Secretary/Bookkeeper

5/21/2024  
Date