

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
October 29, 2024
Minutes

The 660th meeting of the Board of Directors of the Kushla Water District was held at 4:00pm on Tuesday, October 29, 2024, at the Kushla Water District office, 6210 Highway 45, Eight Mile, Alabama.

CALL TO ORDER: The Chairman, William Andrews, called the meeting to order at 4:00 PM. Members present were Christopher Williams, Earl Hudson, Jennie Reese, Nannie Rolison, and Nathaniel Cotton. Non-Members present were Jo Ann Marquis and Chad Hennis.

INVOCATION: was led by Earl Hudson

ACKNOWLEDGEMENT OF VISITORS/REQUEST:

Brian Sullivan addressed the Board about not receiving a water bill.

Michael Stacey discussed with the Board his high water bill.

Adam Chestang discussed his high water bill with the Board.

APPROVAL OF MINUTES: Chairman, William Andrews entertained a motion to accept the minutes of the August 27, 2024, Board Meeting, as written. Earl Hudson made a motion to accept the minutes as written. The motion was seconded by Christopher Williams. The Board were all in favor of the approval of the minutes of the August 27, 2024, Board Meeting, with the exception of Nannie Rolison who said no on the approval of the August 27, 2024, board minutes.

Chairman, William Andrews entertained a motion to accept the minutes of the September 24, 2024, Board Meeting, as written. Jennie Reese made a motion to accept the minutes as written. The motion was seconded by Earl Hudson. The Board were all in favor of the approval of the minutes of the September 24, 2024, Board Meeting.

Web Report: The Web Report for October 2024 was given to each Board Member.

STANDING REPORTS:

Engineer (Jerry Luker): See Addendum -- Engineer's Report.

Reported on ARPA Funds and the ADEM DWSRF Funds. Two proposals related to the ARPA Funds were presented to the Board for approval with one being administrative support services provided by Speaks & Associates for a cost not to exceed \$9,000 without further approval from the Board and the second proposal was a hydrogeologic review and report provided by O'Donnell & Associates for fees ranging from \$5,500 to \$7,000 for the work.

Chairman, William Andrews, presented letter to the Board regarding wastewater treatment system/sewer plant. A motion was made by Earl Hudson for our attorney- Jay Ross and engineer - Jerry Luker to look into this matter and report to the Board. The motion was seconded by Nathaniel Cotton, and all were in favor of Jay Ross and Jerry Luker doing more research.

Attorney (Jay Ross): Reynolds Sorrell reported on the legal matters with one being discussed during executive session.

Superintendent (Chad Hennis) -- Report of September 2024

1. Well 3 and 4: 15,620,251 gallons
2. Water sold: 14,815,608 gallons
3. Water loss: .03%
4. Service Cost: \$2.85 per 1,000 gallons
5. Service Leaks: 5611 Dogwood Trail
6462 Hwy 45
4113 Chisha Dr
3951 Glenway Dr
6675 South Lane
7755-A Arden Rd
6. Number of Work Orders Completed: 151
7. Number of AL811 Locates: 36
8. All Bact-samples: Coliform Absent

Chad Hennis, superintendent, discussed hydrant capacity on Henry Morgan Road and about 6" line. After discussion, a motion was made by Nathaniel Cotton for our attorney -Jay Ross, engineer-Jerry Luker, and Chad Hennis to review all information that has been provided on fire hydrant capacity on Henry Morgan Road and come up with a plan and present to the Board. Motion was seconded by Christopher Williams and all the Board approved for Jay Ross, Jerry Luker, and Chad Hennis to review information and come up with a plan.

Chad Hennis, superintendent, stated a field employee had turned in a two-week notice leaving an opening field position and requested that the Board approve the hiring of the summer help employee to the open field position. A motion was made by Earl Hudson to hire the summer help employee as a full-time water maintenance technician at the starting pay scale for the position. It was seconded by Nathaniel Cotton and all the Board were in favor.

Secretary/Bookkeeper

- Profit and Loss Report for August 31, 2024 and September 30, 2024, was given to each Board Member.

William Andrews, Chairman, ask the Board to accept the Profit and Loss Report ending August 31, 2024, as printed. Nathaniel Cotton made a motion to accept the Profit and Loss ending August 31, 2024, as printed and Christopher Williams seconded the motion. The Board were all in favor to accept the Profit and Loss ending August 31, 2024, as printed with the exception of Nannie Rolison who said no.

William Andrews, Chairman, ask the Board to accept the Profit and Loss Report ending September 30, 2024, as printed. Nathaniel Cotton made a motion to accept the Profit and Loss ending September 30, 2024, as printed and Christopher Williams seconded the motion. The Board were all in favor to accept the Profit and Loss ending September 30, 2024, as printed with the exception of Nannie Rolison who said no.

Finance Committee Chairman (Earl Hudson):

- No movement of CD's in September 2024

Office Assistant (Susan Rodgers) – Report for September 2024.

- Number of customers billed 09/01/2024: 2202 – \$100,909.74
- Number of payments received 09/01-09/30/2024: 2614- \$113,343.22
- Number of accounts with Late Penalty 09/16/2024: 332 - \$4,090.88
- Number of Bank Check payments received: 909- \$50,446.00
- Number of Cash payments received: 310 - \$14,597.55
- Number of Credit Card/On Line payments: 908 - \$48,299.67

OLD BUSINESS –

- William Andrews, Chairman, stated the selling of water to other systems would be tabled until we obtained all information we need to know from all parties that would be involved.
- Discussion of lobbyist and grant writer: Chairman, William Andrews, addressed the Board stating would table for discussion until a later meeting.
- Collection fees to Saraland on Fire Hydrants—Chad Hennis, Superintendent, reported to the Board the exact number of fire hydrants is 119. After discussion of collection fees to Saraland and total number of fire hydrants, the attorney stated needed to review further and come back to the next meeting with suggestions.
- Committee Reports-

NEW BUSINESS –

- Prichard, Dewberry & Hodges, P.C. Audit Proposal for 10/01/2023-09/30/2024 was presented for approval of \$8,900.00. Motion to approve the Audit Proposal was made by Nathaniel Cotton. The motion was seconded by Jennie Reese and unanimously approved by the Board.
- After discussion of computer upgrades, the Dell Technologies quote for computers was presented to the Board for approval. A motion was made by Earl Hudson to approve the purchase of computers totaling \$10,990.03. Jennie Reese seconded the motion, and all the Board were in favor of purchasing new computers at a cost of \$10,990.03.
- CUSI (billing software) discussion was tabled until a later meeting.
- Impact fees/connection fees discussion was tabled until the next board meeting.
- Nathaniel Cotton made a motion for purchasing turkeys for Thanksgiving for employees with Earl Hudson in charge of getting the turkeys. Jennie Reese seconded the motion, and all the Board were in favor.
- Earl Hudson made a motion to approve the 2024 Christmas Bonus of \$350 for full time employees and \$175 for part time employees. Jennie Reese seconded the motion and approved by the Board.
- William Andrews made a motion to move the November board meeting to November 19, 2024. Earl Hudson and Nathaniel Cotton seconded the motion, and all the Board were in favor. A motion was made to move the December board meeting to December 10, 2024 and all the Board approved to move the meeting to December 10, 2024.
- After discussion of Thanksgiving holidays, the Board decided to leave as is listed in personnel manual which is the week of Thanksgiving is Monday thru Wednesday and holidays are Thanksgiving day-Thursdays and day after -Friday.

- A motion by Nathaniel Cotton to approve the Hydrogeologic Proposal provided by O'Donnell & Associates for fees ranging from \$5,500 to \$7,000 for the work. The motion was seconded by Jennie Reese and Earl Hudson. All were in favor of the approval of the Hydrogeologic Proposal.
- A motion by Nathaniel Cotton to approve the proposal of administrative support services provided by Speaks & Associates for a cost not to exceed \$9,000 without further approval from the Board. The motion was seconded by Jennie Reese and Earl Hudson. All were in favor of the approval of the proposal of administrative support services provided by Speaks & Associates.

The Board entered into Executive Session at 6:10 PM and ended at 6:36 PM.

I, Jo Ann Marquis, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on October 29, 2024.

Jo Ann Marquis
Jo Ann Marquis, Secretary/Bookkeeper

11/10/2024
Date