

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
January 29, 2018
Minutes

The 580th meeting of the Board of Directors of the Kushla Water District was held at 4:00pm on Monday, January 29, 2018, at the Kushla Water District office, 6210 Highway 45, Eight Mile, Alabama.

CALL TO ORDER: The Chairman, William Silver, called the meeting to order at 4:00pm. Members present were: Charlotte Lambert, Christopher Williams, Earl Hudson, Mattie Smith, Michael Robitzsch, Nathaniel Cotton, and Tommy Vice. Non-members present were: Jerry Luker, Tom Galloway, Jr., Daryl Taylor, Susan Rodgers and Lenora George.

INVOCATION: was led by Christopher Williams

ACKNOWLEDGEMENT OF VISITORS/REQUEST:

- Deborah Hodges, with Prichard, Dewberry & Hodges, P.C., presented draft of the 2016-17 Kushla Water District Audit. Following presentation, Motion to approve the 2016-17 Audit was made by Earl Hudson. The motion was seconded by Charlotte Lambert and unanimously approved by the Board.
- Sandra Prince (relative of Floyd Robinson – name on the Account #1122) came before the Board to discuss her meter being locked requesting the lock fee be credited back to her account. After hearing her request and discussion, and in accordance with Kushla Water District Policy of handling delinquent accounts, Mr. Silver stated the account will remain as billed of usage plus lock fee.

APPROVAL OF MINUTES: Motion to approve the minutes of the December 11, 2017 Board Meeting was made by Tommy Vice. The motion was seconded by Earl Hudson and unanimously approved by the Board.

Web Report: Web Site Report given to Board Members.

STANDING REPORTS:

Engineer (Jerry Luker): Refer to Addendum Engineer's Report attached.*

Attorney (Tom Galloway, Jr.):

- All quiet on the Legal front.

Supervisor - (Daryl Taylor-Due to leak was absent from today's meeting.)

- Well 3 and 4 - Gallons pumped: 14,201,748; Gallons sold: 10,225,958. Water loss at 28%, due to the low temperatures causing leaks from frozen/burst water pipes in early December.
- Service Cost: \$3.95/1000 gallons.
- Main Leaks: 2 – at 1100 Hwy 45.
- Service Leaks: 3
- New Service: 1

Secretary/Treasurer (Lenora George)

- Profit and Loss report for December 2017 was given to the Board Members.

Finance Committee Chairman (Earl Hudson) –

- January 2018 Interest posted to First Community Bank CD #516038: \$636.78 and CD #516065: \$93.44

Office Assistant (Susan Rodgers) –

- Number of customers billed: 2046 - \$53,133.97
- Number of accounts with penalty applied: 561 -\$3,080.11
- Number of Credit Card/On Line payments: 297 - \$11,488.05
- Number of Bank Check payments: 198 - \$6,223.98
- Number of Delinquent/Locked Accounts: 17
- Number of Paid/Unlocked: 12

OLD BUSINESS –

- No Old Business to discuss.

NEW BUSINESS –

- 2016-2017 Audit Report – Deborah Hodges, CPA – Covered under Visitor Acknowledgement.
- ARWA Insurance Program: Insurance on Accounts Receivable resulting from customer water leaks. After discussion decided more information was needed before decision could be made, so will put on next month's Agenda for review.
- 2018 KWD Holiday Schedule –
Motion to approve the 2018 Holiday Schedule was made by Michael Robitzsch. The motion was seconded by Charlotte Lambert and unanimously approved by the Board. Mr. Silver asked if there was any discussion. Christopher Williams mentioned increasing the holidays adding 2 additional days, President's Day and Good Friday. He also stated that he had checked with a couple of other water utilities and they do have these two days on their schedule. Following comments, Mr. Williams stated that he realizes this should go through the Personnel Committee first and then brought to the Board. After discussion it was decided that the 2018 Schedule would remain as is and the addition of the holidays be tabled at this time.

Motion to adjourn Board Meeting was made by Earl Hudson. The motion was seconded by Michael Robitzsch and unanimously approved by the Board.

* Addendum Engineers Report

I, Lenora George, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on January 29, 2017.

Lenora George, Secretary/Bookkeeper

Date Approved by the Board of Directors