

KUSHLA WATER DISTRICT MEETING  
BOARD OF DIRECTORS  
May 18, 2020  
Minutes

As a result of the Corona Virus (COVID19) Pandemic with the Stay in Place order and restrictions placed limiting no more than 10 people gathering in a group, the 607th meeting of the Board of Directors of the Kushla Water District was held at 4:00pm via teleconference on Monday, May 18, 2020. As a matter of record: Due to the gathering restriction order, the scheduled Kushla Water District Board of Directors Meeting scheduled for March 30, 2020 was cancelled.

**CALL TO ORDER:** The Chairman, William Silver, called the teleconference meeting to order at 4:00pm. Members present were: Michael Robitzsch, Charlotte Lambert, Nathaniel Cotton, Mattie Smith, Tommy Vice, Christopher Williams and Earl Hudson. Non-members present were: David Jones and Lenora George.

**INVOCATION:** was led by Christopher Williams.

**ACKNOWLEDGEMENT OF VISITORS/REQUEST:** There were no visitors joining the teleconference call.

**APPROVAL OF MINUTES:** Motion to approve the minutes of the February24, 2020 Board Meeting was made by Nathaniel Cotton. The motion was seconded by Charlotte Lambert. A Roll Call of voting by each Board Member, as required by the guidelines of Governor Ivy, is as follows:

William Silver	Yea	Mattie Smith	Yea
Michael Robitzsch	Yea	Tommy Vice	Yea
Charlotte Lambert	Yea	Christopher Williams	Yea
Nathaniel Cotton	Yea	Earl Hudson	Yea

**Web Report:** The Web Report for May 1-18, 2020 was given to each Board Member.

**STANDING REPORTS:**

**Engineer** (Jerry Luker): No Engineering issues to address.

**Attorney** (Tom Galloway, Jr.):

- No legal issues to address.

**Supervisor** – David Jones – Report of April 2020

1. Well 3 and 4 - 14,728,180 gallons
2. Water sold: 13,732,079 gallons
3. Water loss: 3.0%.
4. Service Cost: \$3.07/1000 gallons.
5. Main Leaks: 6" Main - 0
6. Service Leaks: 0
7. Number of Work Orders Issued: 17
8. Number of AL811 Locates: 57
9. All Bact-samples: Coliform Absent
10. Safety Meeting: Eyewash Stations

**Secretary/Bookkeeper**

- Profit and Loss Report for April 2020 was given to each Board Member.

**Finance Committee Chairman** (Earl Hudson) –

- There was no movement in CD’s for April 2020.

**Office Assistant** (Susan Rodgers) –

- Number of customers billed: 2098 - \$62,011.23
- Number of payments received: 2227 - \$68,677.65
- Number of Credit Card/On Line payments: 482 - \$18,989.45
- Number of Bank Check payments: 220 - \$8,021.71
- Number of accounts with Late Charges applied: 406 - \$2,575.17
- Number of Delinquent/Locked Accounts: 5
- Number of Paid/Unlocked: 4

**OLD BUSINESS** –

**NEW BUSINESS** –

Declare Truck #4 – 2013 F-150 as surplus. Motion to declare Truck #4 – 2013 F-150 as surplus was made by Michael Robitzsch. The motion was seconded by Earl Hudson.

A Roll Call of voting by each Board Member is as follows:

William Silver	Yea	Mattie Smith	Yea
Michael Robitzsch	Yea	Tommy Vice	Yea
Charlotte Lambert	Yea	Christopher Williams	Yea
Nathaniel Cotton	Yea	Earl Hudson	Yea

Motion to adjourn Board Meeting was made by Charlotte Lambert. The motion was seconded by Earl Hudson.

A Roll Call of voting by each Board Member is as follows:

William Silver	Yea	Mattie Smith	Yea
Michael Robitzsch	Yea	Tommy Vice	Yea
Charlotte Lambert	Yea	Christopher Williams	Yea
Nathaniel Cotton	Yea	Earl Hudson	Yea

I, Lenora George, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on May 18, 2020.

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Lenora George, Secretary/Bookkeeper

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Date Approved by the Board of Directors