

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
August 29, 2016
Minutes

The 563rd meeting of the Board of Directors of the Kushla Water District was held at 4:00pm on Monday, August 29, 2016, at the Kushla Water District office, 6649 Highway 45, Eight Mile, Alabama.

CALL TO ORDER: The Chairman, William Silver, called the meeting to order at 4:00pm. Members present were: Charlotte Lambert, Christopher Williams, Earl Hudson, Mattie Smith, Michael Robitzsch, Nathaniel Cotton and Tommy Vice. Non-members present were: Jerry Luker, Tom Galloway, Daryl Taylor, Susan Rodgers and Lenora George.

INVOCATION: was led by Christopher Williams.

ACKNOWLEDGEMENT OF VISITORS/REQUEST: There were no visitors at today's Board Meeting.

APPROVAL OF MINUTES: Motion to approve the minutes of the Board Meeting July 25, 2016 was made by Tommy Vice. The motion was seconded by Charlotte Lambert and unanimously approved by the Board.

Web Report: Web Site Report given to Board Members.

STANDING REPORTS:

Engineer (Jerry Luker): Refer to Addendum Engineer's Report attached.*

Attorney (Tom Galloway, Jr.):

- Mr. Galloway, Jr. presented the Board with the Deed and Title to the Nicholas Property. Property is adjacent to the new office at 6210 Highway 45.

Supervisor - (Daryl Taylor)

- Installed 4 new services and had 3 service leaks.
- Gallons pumped: 17,307,000; gallons sold: 12,452,202. Water loss at 22.3%.
- Cost: \$2.55/1000 gallons
- Mr. Hudson inquired about Safety Meetings following Kenny Stevens' accident last month requiring trip to emergency room. Daryl said yes, they were having safety meetings every Monday morning.
- Received a good report on our lead and copper samples.

Secretary/Treasurer (Lenora George) –

- Profit and Loss report for July 2016 was given to the Board Members.

Finance Committee Chairman (Earl Hudson) –

- CD with Community Bank for \$36,610.79 was renewed with First Community Bank at 1.34% interest.
- Matured CD on 7/29/16 was renewed with Community Bank on August 3, 2016.
- Closed account at Wells Fargo

Office Manager (Susan Rodgers) –

- Things are going well in office. Locking meters today and Tuesday, August 29 & 30th.
- Mr. Silver said will read meters on Wednesday, August 31st and mail bills on Thursday, September 1st.

OLD BUSINESS –

- Update on new office building: Should finish brickwork today. Installed insulation in walls today and sheetrock will follow. Cabinets in next week or so. Have temporary power, but will have permanent once building complete. Phone system – waiting on permit to go under Highway 45 to install the fiber optic lines.
- Regarding the purchase of the new property, Mr. Galloway said that since we are not using property, we will have to pay property taxes.
- Will continue to look into tank removal on Kushla McLeod at minimal cost to KWD.

NEW BUSINESS –

- Inter-Connect with South Alabama Utilities: Estimated cost will be – Chunchula-Georgetown Road, \$13,522.00 and Spice Pond Road, \$21,537.00. Kushla Water's share of the cost would be \$17,530.00. Motion to install meter stations for both locations was made by Nathaniel Cotton. The motion was seconded by Earl Hudson and unanimously approved by the Board.

The Chair will entertain a motion to go into executive session to discuss some legal issues. Motion was made by Charlotte Lambert and seconded by Earl Hudson and Michael Robitzsch. The Board will reconvene in 10 minutes to continue with Board Meeting. The motion was unanimously approved by the Board.

Board Reconvened at 4:54pm.

NEW BUSINESS, continued –

- The Personnel Committee recommends hiring of Kendra Pierce as temporary office clerk. Snelling and Snelling Personnel Service will handle all the payroll process. She will be temporary for 6 months then we will review for possible hiring full-time. Hours will be 8:00am to 5:00pm Monday through Friday. Motion to accept the Personnel Committee recommendation in hiring of Kendra Pierce as temporary office clerk was made by Michael Robitzsch. The motion was seconded by Charlotte Lambert and unanimously approved by the Board.

Motion to adjourn Board Meeting was made by Michael Robitzsch. The motion was seconded by Charlotte Lambert and unanimously approved by the Board.

* Addendum Engineer Report

I, Lenora J. George, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on August 29, 2016.

Lenora J. George, Secretary/Treasurer

Date Approved by the Board of Directors