

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
July 27, 2020
Minutes

As a result of the Corona Virus (COVID19) Pandemic with the Stay in Place order and restrictions placed limiting no more than 10 people gathering in a group, the 609th meeting of the Board of Directors of the Kushla Water District was held at 4:00pm via teleconference on Monday, July 27, 2020

CALL TO ORDER: The Chairman, William Silver, called the teleconference meeting to order at 4:00pm. Members present were: Michael Robitzsch, Charlotte Lambert, Nathaniel Cotton, Mattie Smith, Tommy Vice, Christopher Williams and Earl Hudson. Non-members present were: David Jones and Lenora George.

INVOCATION: was led by Christopher Williams.

ACKNOWLEDGEMENT OF VISITORS/REQUEST: Mrs. Karen Taylor

APPROVAL OF MINUTES: Motion to approve the minutes of the June 29, 2020 Board Meeting was made by Nathaniel Cotton. The motion was seconded by Charlotte Lambert.

A Roll Call of voting by each Board Member, is as follows:

William Silver	Yea	Mattie Smith	Yea
Michael Robitzsch	Yea	Tommy Vice	Yea
Charlotte Lambert	Yea	Christopher Williams	Yea
Nathaniel Cotton	Yea	Earl Hudson	Yea

Web Report: The Web Report for July 1-26, 2020 was given to each Board Member.

STANDING REPORTS:

Engineer (Jerry Luker): Not in attendance. No Engineering issues to address. Refer to Engineer's Report attached.*

Attorney: Not in attendance. No legal issues to address.

Supervisor – David Jones – Report of June 2020

1. Well 3 and 4: 15,735,968 gallons
2. Water sold: 15,211,845 gallons
3. Water loss: 1.0%.
4. Service Cost: \$4.18/1000 gallons.
5. Main Leaks: 6" Main - None
6. Service Leaks: None
7. Number of Work Orders Completed: 72
8. Number of AL811 Locates: 36
9. All Bact-samples: Coliform Absent
10. Safety Meeting: Proper Signs and Safety Signs for facilities
11. Install Eye Wash Station and Lock-out / Tag-out System
12. Fire Hydrant Maintenance and valve location has stopped until we get more help.

Secretary/Bookkeeper

- Profit and Loss Report for June 2020 was given to each Board Member.

Finance Committee Chairman (Earl Hudson) –

- There was no movement in CD’s for June 2020.

Office Assistant (Susan Rodgers) – Report of June 2020

- Number of customers billed: 2101 - \$68,653.51
- Number of payments received: 2203 - \$80,286.91
- Number of Credit Card/On Line payments: 430 - \$19,955.08
- Number of Bank Check payments: 221 - \$9,331.47
- Number of accounts with Late Charges applied: 447 - \$3,067.39
- Number of Delinquent/Locked Accounts: 8
- Number of Paid/Unlocked: 4

OLD BUSINESS –

NEW BUSINESS –

- Motion to accept the Personnel Committee Recommendation that we hire Derek Vickery as Water Maintenance Tech was made by Michael Robitzsch as Chairman of Personnel Committee. The motion was seconded by Earl Hudson.

A Roll Call of voting by each Board Member is as follows:

William Silver	Yea	Mattie Smith	Yea
Michael Robitzsch	Yea	Tommy Vice	Yea
Charlotte Lambert	Yea	Christopher Williams	Yea
Nathaniel Cotton	Yea	Earl Hudson	Yea

- Motion to approve purchase of 2020 Ram 1500 Truck for \$27,996.00 was made by Nathaniel Cotton. The motion was seconded by Tommy Vice.

A Roll Call of voting by each Board Member is as follows:

William Silver	Yea	Mattie Smith	Yea
Michael Robitzsch	Yea	Tommy Vice	Yea
Charlotte Lambert	Yea	Christopher Williams	Yea
Nathaniel Cotton	Yea	Earl Hudson	Yea

- Election of Officers of the Board:

Motion to retain William Silver as Chairman was made by Tommy Vice. The motion was seconded by Mattie Smith.

A Roll Call of voting by each Board Member is as follows:

William Silver	Yea	Mattie Smith	Yea
Michael Robitzsch	Yea	Tommy Vice	Yea
Charlotte Lambert	Yea	Christopher Williams	Yea
Nathaniel Cotton	Yea	Earl Hudson	Yea

Motion to nominate Earl Hudson as Vice Chairman was made by Michael Robitzsch. The motion was seconded by Charlotte Lambert.

A Roll Call of voting by each Board Member is as follows:

William Silver	Yea	Mattie Smith	Yea
Michael Robitzsch	Yea	Tommy Vice	Yea
Charlotte Lambert	Yea	Christopher Williams	Yea
Nathaniel Cotton	Yea	Earl Hudson	Yea

Effective today, July 27, 2020, Michael Robitzsch is vacating his position as Member At Large on the Kushla Water District Board of Directors. The remaining members expressed their appreciation for the eight years of dedicated service to the Board and noted he will be missed.

Michael Robitzsch recognized David Jones for his accomplishment of the University Utility Management Certification, National Rural Water Association Program. Congratulations!

Motion to adjourn Board Meeting was made by Charlotte Lambert. The motion was seconded by Tommy Vice.

A Roll Call of voting by each Board Member is as follows:

William Silver	Yea	Mattie Smith	Yea
Michael Robitzsch	Yea	Tommy Vice	Yea
Charlotte Lambert	Yea	Christopher Williams	Yea
Nathaniel Cotton	Yea	Earl Hudson	Yea

*Engineer's Report Addendum

I, Lenora George, do hereby certify that this is a true and accurate report of the teleconference meeting of Kushla Water District Board of Directors held on July 27, 2020.

Lenora George, Secretary/Bookkeeper

Date