

KUSHLA WATER DISTRICT MEETING
BOARD OF DIRECTORS
April 27, 2020
Minutes

As a result of the Corona Virus (COVID19) Pandemic with the Stay in Place order and restrictions placed limiting no more than 10 people gathering in a group, the 606th meeting of the Board of Directors of the Kushla Water District was held at 4:00pm via teleconference on Monday, April 27, 2020. As a matter of record: Due to the gathering restriction order, the scheduled Kushla Water District Board of Directors Meeting scheduled for March 30, 2020 was cancelled.

CALL TO ORDER: The Chairman, William Silver, called the teleconference meeting to order at 4:00pm. Members present were: Michael Robitzsch, Charlotte Lambert, Nathaniel Cotton, Mattie Smith, Tommy Vice, Christopher Williams and Earl Hudson. Non-members present were: Jerry Luker, David Jones and Lenora George.

INVOCATION: was led by Christopher Williams.

ACKNOWLEDGEMENT OF VISITORS/REQUEST: There were no visitors joining the teleconference call.

APPROVAL OF MINUTES: Motion to approve the minutes of the February24, 2020 Board Meeting was made by Nathaniel Cotton. The motion was seconded by Michael Robitzsch. A Roll Call of voting by each Board Member, as required by the guidelines of Governor Ivy, is as follows:

William Silver	Yea	Mattie Smith	Yea
Michael Robitzsch	Yea	Tommy Vice	Yea
Charlotte Lambert	Yea	Christopher Williams	Yea
Nathaniel Cotton	Yea	Earl Hudson	Yea

Web Report: The Web Report for March 1-27, 2020 will be placed in each Board Member's Meeting Notebooks.

STANDING REPORTS:

Engineer (Jerry Luker): Refer to Engineer's Report attached.*

Attorney (Tom Galloway, Jr.):

- No legal issues to address.

Supervisor – David Jones – Report of March 2020

1. Well 3 and 4 - Gallons: 13,980,804
2. Water sold: 12,180,119 gallons
3. Water loss: 6.4%.
4. Service Cost: \$2.80/1000 gallons.
5. Main Leaks: 6" Main - Dogwood Trail
6. Service Leaks: 3 – Roberts Rd., Kushla McLeod Rd, Oak Cliff Rd.
7. Number of Work Orders Issued: 70
8. Number of AL811 Locates: 42
9. All Bact-samples: Coliform Absent

10. Safety Meeting: Coronavirus Safety and Distancing

Secretary/Bookkeeper

- Profit and Loss Report for March 2020 was given to each Board Member.

Finance Committee Chairman (Earl Hudson) –

- There was no movement in CD's for February or March 2020.

Office Assistant (Susan Rodgers) –

- Number of customers billed: 2100 - \$60,121.91
- Number of payments received: 2533 - \$61,198.10
- Number of Credit Card/On Line payments: 417 - \$16,540.84
- Number of Bank Check payments: 210 – \$6,366.81
- Number of accounts with Late Charges applied: 436 - \$2,513.05
- Number of Delinquent/Locked Accounts: 6
- Number of Paid/Unlocked: 3

OLD BUSINESS –

NEW BUSINESS –

- Motion was made from KWD Personnel Committee by Chairman Michael Robitzsch, to terminate a KWD employee effective April 14, 2020. The motion was seconded by Earl Hudson.

A Roll Call of voting by each Board Member is as follows:

William Silver	Yea	Mattie Smith	Yea
Michael Robitzsch	Yea	Tommy Vice	Yea
Charlotte Lambert	Yea	Christopher Williams	Yea
Nathaniel Cotton	Yea	Earl Hudson	Yea

- Personnel Committee presents proposed new hire: Motion to hire Larry W. Vickery as Water Maintenance Technician was made by Chairman Michael Robitzsch. The motion was seconded by Christopher Williams.

A Roll Call of voting by each Board Member is as follows:

William Silver	Yea	Mattie Smith	Yea
Michael Robitzsch	Yea	Tommy Vice	Yea
Charlotte Lambert	Yea	Christopher Williams	Yea
Nathaniel Cotton	Yea	Earl Hudson	Yea

- Well #3 Pump: Approval of Griner Drilling for \$9,950 to pull and inspect the pump of 30+ years for issues as noted by the Superintendent, David Jones. After inspection Well #3 Pump, Griner will make recommendation as to whether to repair or to replace. After much discussion, motion to pay Griner Drilling \$9,950 for inspection of Well #3 Pump was made by Earl Hudson. The motion was seconded by Tommy Vice.

A Roll Call of voting by each Board Member is as follows:

William Silver	Yea	Mattie Smith	Yea
Michael Robitzsch	Yea	Tommy Vice	Yea
Charlotte Lambert	Yea	Christopher Williams	Yea
Nathaniel Cotton	Yea	Earl Hudson	Yea

- The May Board Meeting will fall on Memorial Day. It was approved by the Board to change the date of the May Board Meeting from May 25th to May 18th as noted by Mattie Smith.

Motion to adjourn Board Meeting was made by Michael Robitzsch. The motion was seconded by Christopher Williams.

A Roll Call of voting by each Board Member is as follows:

William Silver	Yea	Mattie Smith	Yea
Michael Robitzsch	Yea	Tommy Vice	Yea
Charlotte Lambert	Yea	Christopher Williams	Yea
Nathaniel Cotton	Yea	Earl Hudson	Yea

*Addendum Engineers Report

I, Lenora George, do hereby certify that this is a true and accurate report of the meeting of Kushla Water District Board of Directors held on April 27, 2020.

Lenora George, Secretary/Bookkeeper

Date Approved by the Board of Directors